

REQUEST FOR PROPOSAL NO. 03C-016B - RFP FOR CHILD/ADOLESCENT PSYCHIATRIC SERVICES

DATE: March 10, 2005
PRESENTED TO BOARD: April 20, 2005

CONTRACT PERIOD: May 22, 2005 through June 30, 2006
DEPARTMENT: 9032 FUNCTION: 6132 OBJECT: 3110 FUND: 0421
FUNDING SOURCE: IDEA Grant Budget – Health Related Contracts
REQUESTING DEPARTMENT: Exceptional Student Education

FINANCIAL IMPACT

The financial impact to the IDEA Grant Budget is estimated at \$245,000. The source of funds is the Exceptional Student Education budget.

Purchase orders processed from May 22, 2003 through March 10, 2005 total \$426,200.

CONTRACT RENEWAL

Request For Proposal No. 03C-016B was awarded by Board action on May 21, 2003, to Parent-Child Center, Inc. for one year, from May 22, 2003 through May 21, 2004 with the option to renew for three additional one-year periods.

By Board action on April 21, 2004 the first option to renew was exercised for the period May 22, 2004 through May 21, 2005.

The second option to renew is now being exercised for the period May 22, 2005 through June 30, 2006.

Parent-Child Center, Inc. has agreed to honor terms, conditions and pricing of existing contract for the forthcoming contract period.

Services to be provided include psychiatric services at Indian Ridge School for severely emotionally disturbed (SED) students or students being considered for the eligibility of severely emotionally disturbed, and consultation services for review and recommendations regarding Individual Education Plans (IEP) for students. The fee for this service is \$145 per hour.

RECOMMENDATION: Based on satisfactory performance during the past contract period, it is recommended that the term contract for Child/Adolescent Psychiatric Services be renewed with Parent-Child Center, Inc. for the period May 22, 2005 through June 30, 2006.

Note: Original RFP document is available upon request.

SS *FB*
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REQUEST FOR PROPOSAL NO. 03C-016B - RFP FOR CHILD/ADOLESCENT PSYCHIATRIC SERVICES

DATE: February 27, 2004
PRESENTED TO BOARD: April 21, 2004

CONTRACT PERIOD: May 22, 2004 through May 21, 2005
DEPARTMENT: 9032 FUNCTION: 6132 OBJECT: 3110 FUND: 0421
FUNDING SOURCE: IDEA Grant Budget – Health Related Contracts
REQUESTING DEPARTMENT: Exceptional Student Education

FINANCIAL IMPACT

The financial impact to the IDEA Grant Budget is estimated at \$255,600. The source of funds is the Exceptional Student Education budget.

Purchase orders processed from May 22, 2003 through February 25, 2004 total \$245,233.

CONTRACT RENEWAL

Request For Proposal No. 03C-016B was awarded by Board action on May 21, 2003, to Parent-Child Center, Inc. for one year, from May 22, 2003 through May 21, 2004 with the option to renew for three additional one-year periods.

The first option to renew is now being exercised for the period May 22, 2004 through May 21, 2005.

Parent-Child Center, Inc. has agreed to honor terms, conditions and pricing of existing contract for the forthcoming contract period.

Services to be provided include psychiatric services at Indian Ridge School for severely emotionally disturbed (SED) students or students being considered for the eligibility of severely emotionally disturbed, and consultation services for review and recommendations regarding Individual Education Plans (IEP) for students. The fee for this service is \$145 per hour.

RECOMMENDATION: Based on satisfactory performance during the past contract period, it is recommended that the term contract for Child/Adolescent Psychiatric Services be renewed with Parent-Child Center, Inc. for the period May 22, 2004 through May 21, 2005.

Note: Original RFP document is available upon request.

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REQUEST FOR PROPOSAL NO. 03C-016B - RFP FOR CHILD/ADOLESCENT PSYCHIATRIC SERVICES

DATE:	April 15, 2003	DATE ADVERTISED:	March 10, 2003
DATE SOLICITED:	March 5, 2003	DATE OPENED:	April 2, 2003
PRESENTED TO BOARD:	May 21, 2003	DATE POSTED:	April 16, 2003

CONTRACT PERIOD: May 22, 2003 through May 21, 2004
 DEPARTMENT: 9032 FUNCTION: 6132 OBJECT: 3110 FUND: 0421
 FUNDING SOURCE: IDEA Grant Budget – Health Related Contracts
 REQUESTING DEPARTMENT: Exceptional Student Education
 23 RFPs Solicited, 3 Responses (2 RFPs, 1 No Proposal) 20 No Responses
 3 M/WBEs Solicited, 0 M/WBE Responses (0 RFPs, 0 No RFPs) 3 M/WBE No Responses

FINANCIAL IMPACT

The financial impact to the IDEA Grant budget is estimated at \$255,600. The source of funds is the Exceptional Student Education budget.

Purchase orders processed from December 7, 2000 through April 15, 2003 total \$374,050.

Services to be provided include psychiatric services at Indian Ridge School for severely emotionally disturbed (SED) students or students being considered for the eligibility of severely emotionally disturbed, and consultation services for review and recommendations regarding Individual Education Plans (IEP) for students. The fee for this service is \$145 per hour.

<u>VENDOR</u>	<u>MINORITY STATUS</u>	<u>TOTAL POINTS AWARDED</u>
(Oakwood Center of the Palm Beaches, Inc.)	---	0
Parent-Child Center, Inc.	---	90

Note: Original RFP document is available upon request.

LEGEND:
 _____ = Award
 () = Reject

MINORITY - (2-Black, 3-Hispanic, 4-Indian/Alaska, 5-Asian, 6-Women, 7-Disabled, 8-Other)

EXCEPTIONS:

Oakwood Center of the Palm Beaches, Inc. – Reject. Proposal is nonresponsive.

CONSIDERATION OF INDEMNIFICATION: Awardee recognizes that in order to comply with FS 725.06 the District must include an amount paid to the awardee in consideration for the awardee agreeing to indemnify the District. The amount of TEN DOLLARS (\$10) is to be included on the awardee’s initial invoice, per Special Condition, Indemnification and Hold Harmless, as consideration for this contract.

The Evaluation Committee, consisting of District staff, convened and reviewed all responsive proposals. It is the recommendation of the Committee to award this contract to the highest rated proposer.

RECOMMENDATION: I recommend contract award be made to the highest rated responsive, responsible proposer based on the evaluation criteria outlined in the RFP.

RFP PROTEST

Failure to file a protest within the time prescribed in §120.57(3), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes and applicable Board rules, regulations and policies. Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.

If a proposer wishes to protest a RFP, they must do so in strict accordance with the procedures outlined in FS 120.57(3). Any person who files an action protesting a decision or intended decision pertaining to this RFP pursuant to FS 120.57(3)(b), shall post with the Purchasing Department, at the time of filing the formal written protest, a bond secured by an acceptable surety company in Florida payable to the School District of Palm Beach County in an amount equal to 1 percent (1%) of the total estimated contract value, but not less than \$500 nor more than \$5,000. Bond shall be conditioned upon the payment of all costs that may be adjudged against the protester in the administrative hearing in which the action is brought and in any subsequent appellate court proceeding. In lieu of a bond, a cashier's check, certified bank check, bank certified company check or money order will be acceptable form of security. If, after completion of the administrative hearing process and any appellate court proceedings, the District prevails, it shall recover all costs and charges included in the final order of judgment, including charges by the Division of Administrative Hearings. Upon payment of such costs and charges by the protester, the protest security shall be returned. If the protest prevails, he or she shall recover from the District all costs and charges, which shall be included in the final order of judgment.

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**RFP 03C-16B
REQUEST FOR PROPOSAL FOR CHILD/ADOLESCENT PSYCHIATRIC SERVICES**

Evaluation Criteria	PARENT-CHILD CENTER, INC.
1. Experience and Qualifications (Points Available: 40)	40
2. Approach/Methodology (Points Available: 30)	30
4. Cost of Services (Points Available: 20)	20
5. Minority/Women Business Participation (Points Available: 10)	0
GRAND TOTAL	90